

NATIONAL CASUALTY WORKERS' COMPENSATION CLAIMS REPORTING INSTRUCTIONS:

If an employee is injured in a work related incident, or contracts a work related illness **IMMEDIATELY** contact **Nationwide Agribusiness**- the claims adjusting company used by National Casualty. You may select among <u>four</u> simple options to report your claims:

1.) By Phone 24/7: 800-228-6700

2.) By Fax: 800-842-1482

3.) By Email: newclaim@nationwide.com

If a claim is reported by telephone- the adjuster will ask you pertinent questions AND to complete all of the required forms ON YOUR BEHALF. You will be asked for the following information:

- 1. Camp Name
- 2. Camp Policy Number
- 3. Your Name, Phone Number, and Fax Number
- **4.** The Name, Phone Number, and Fax Number of the Person to Contact for Issues Involving the Claim (If other than you)
- 5. Description of the Accident
- **6.** Description of the Illness or Injury
- 7. Location, Date, and Time of the Occurrence
- 8. Injured Employee's:
 - A. Name
 - B. Address
 - C. Phone Number
 - D. State in Which He/She Works
- **9.** Description of the Employee's Current Ability to Work All Other Information as Required (i.e. location code)

Once a claim has been reported, you will receive a copy of the <u>Claim Report</u>, <u>Claim #</u>, <u>Branch Claim</u> Office Information and the First Report of Loss Form filed with your State.

^{*}A CLAIM IS NOT CONSIDERED REPORTED UNTIL YOU HAVE RECEIVED A CONFIRMATION FROM SOBEL AFFILIATES OR THE INSURANCE COMPANY