



**SOBEL AFFILIATES**  
A BROWN & BROWN COMPANY  
*Insurance since 1904*

## **WORKERS' COMPENSATION CLAIM INSTRUCTIONS**

- You are required by law to report any work related injury or illness immediately. In some states you are not required to report claims where the employee does not lose time off from work and has no less than two trips to the doctor.
- Most insurers' today request that you report Workers Compensation claims directly to the insurer by phone. Your Workers' Compensation policy should contain phone numbers, usually beginning with an 800 number, to call in your claims. Have your policy number available.
- If you cannot locate the phone number to report a Workers' Compensation claim, or cannot locate your policy number, please contact your claims representative in the 'B&B Claims Representative' Section

**\*A CLAIM IS NOT CONSIDERED REPORTED UNTIL YOU HAVE RECEIVED A CONFIRMATION FROM SOBELAFFILIATES OR THE INSURANCE COMPANY**